



INDIAN MARITIME UNIVERSITY

Kolkata Campus

P 19 Taratala Road
Kolkata 700 088

Phone: (033) 2401 4673

Fax: (033) 2401 4431

web: www.merial.ac.in

VENDOR ENLISTMENT FORM FOR PURCHASE OF MESS CONSUMABLES

1.	Name of the Firm	
2.	Address of the Firm	
3.	Name of the Proprietor / Partners / Director	
4.	Nature of Business / Trade	
5.	Copy of Trade Licence (Certificate to be attached)	
6.	Income Tax/Pan Card (Certificate to be attached)	
7.	GST (if applicable) (Registration Certificate to be attached)	
8.	Name and detail of the bank in which Payment is to be made. (A/c no., IFSC and branch address)	
9.	Contact No. (Mobile and Landline)	
10.	E mail address	
11.	Categories for which applied (Refer: Annexure)	1. 2. 3.



INDIAN MARITIME UNIVERSITY

Kolkata Campus

P 19 Taratala Road
Kolkata 700 088

Phone: (033) 2401 4673

Fax: (033) 2401 4431

web: www.merical.ac.in

1.	<p>Experience</p> <p>Whether complied with Experience Requirements as per details given in Terms and Conditions?:</p>	<p>YES / NO</p> <p>Established in the Year -</p> <p>Handling the Products since:</p> <table border="1" data-bbox="898 432 1372 863"> <thead> <tr> <th data-bbox="898 432 1135 533">Category</th> <th data-bbox="1135 432 1372 533">Since (which year)</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Category	Since (which year)										
Category	Since (which year)													
2.	<p>Turnover</p> <p>Whether complied with Turnover Requirements as per details given in Terms and Conditions?:</p> <p>TURNOVER</p>	<p>YES / NO</p> <p>TURNOVER (IN RS. LAKH)</p> <p>2015-16 - Rs.</p> <p>2016-17 - Rs.</p> <p>2017-18 - Rs.</p>												
3.	<p>Whether the Proprietor / Partner / Director / Managerial / supervisory level employee of firm seeking enlistment has any relative in Cadets Mess / IMU-KC.</p>	<p>YES / NO</p> <p>If Yes, Please provide details</p>												
4.	<p>Whether the firm seeking enlistment black listed by any organisation in last 5 years</p>	<p>Yes / No.</p>												

UNDERTAKING

1. I hereby certify that all the statements made and information supplied in the registration form and accompanying statements are true and correct to the best of my knowledge.
2. I undertake to oblige the purchase rules and general payment terms of IMU-KC.
3. I undertake not to involve myself in splitting of the bills and also will not entertain any unethical practice.
4. I will maintain transparency in all scenarios and will encourage promotion of competition for compliance of procurement.
5. I undertake to charge genuine price / MRP of the order/product to the Institute.
6. I will not involve myself in any unhealthy practice by way of entertaining sister concern firms/partners/relatives in procurement process.
7. I certify that my firm is not blacklisted / banned from business by any organization.
8. I undertake that if any information found incorrect, the application / registration is liable to be cancelled at any time and criminal action will be framed against the person/firm/company as deemed fit.
9. I hereby accept the rules and procedures of the Institute for enlistment of Mess consumable supplies and agree that the Institute has the right to accept or reject any application without assigning any reason thereto.

Date:

Name and signature of the Proprietor
WithSeal

ANNEXURE TO VENDOR ENLISTMENT FORM

1. FRESH VEGETABLE (*)

Sr no.	Items	Sr no.	Items	Sr no.	Items
1	Potato	14	Green peas / Matar	27	Green mango
2	Onion	15	Palak sag / spinach	28	Brinjal (baigan)
3	Ginger	16	Methi sag	29	Curry leaves
4	Garlic	17	Bitter Gourd (Karela)	30	Long Bean (Barbati)
5	Green chilli	18	Beans	31	Radish (Muli)
6	Lemon	19	Capsicum	32	Pumpkin
7	Tomato	20	Tamarind / imli	33	Green papaya
8	Cucumber (Deshi / Local)	21	Cabbage	34	Jach fruit (kathal)
9	Coriander Leaves (Dhania Leaves)	22	Flat Beans (Sem)	35	Baby corn
10	Cauliflower	23	Pointed Gourd (Potal)	36	Frozen peas
11	Carrot	24	Ridge Gourd (Jhinga)	37	Mushroom (white)
12	Spring onion	25	Ivy Gourd (Kundri)	38	Mint Leaves (Pudina Leaves)
13	Lauki (gourd)	26	Bhindi (lady finger)		

2. FRUITS (*)

Sr no.	Items	Sr no.	Items	Sr no.	Items
1.	Ripe Banana	5.	Orange	9.	Grapes
2.	Apple	6.	Anaar (pomgranate)	10.	Ripe mango
3.	Ripe papaya	7.	Dates (Khajoor)	11.	Am papad (Amsutta)
4.	Pineapple	8.	Water melon	12.	Anaar (pomgranate)

3. NON VEGETARIAN ITEMS (All fresh items)

S	Name of the Items	Brand
1	Eggs- white (Min.weight-60 gms.)(*)	
2	Chicken (without skin,liver, gizzard, neck,wings and legs cut up toknee& without dippingin water-max. Weightafter cleaning shall be600gms-700gms).	Broiler –Fresh& Tender /Chilled
3	Fish – Rohu or Katla without Head&Tail (cleaned &cut into pieces)(*)	

4. DAIRY PRODUCTS

Sl. No.	Name of the Items	Brand
1	Milk	ALL REPUTED BRANDS
2	Curd	
3	Butter	
4	Cheese	
5	Ghee	
6	Paneer	
7	Ice Cream (All Varieties)	

5. BAKERY ITEMS

Sl	Name of the Items	Brand
1	Bread sliced (400 gms pack)White / Brown	Modern/Britannia or equivalent
2	Bread sliced (800 gms pack)White / Brown	Modern/Britannia or equivalent
3	Bun (150gms)	

6. FRUIT JUICES & OTHER SOFT DRINKS

Sl. No	Name of the Items	Quantity
1	Maaza	(200ml tetra pkt.)
2	Tang	(500gm pkt.)
3	Real tetra pack	(200ml tetra pkt.)
4	B.Natural (ITC Product)	(200ml tetra pkt.)

7. GROCERY ITEMS

Sl. No.	Name of the Items	Sl. No.	Name of the Items
1	Arhar dal	31	Makhana
2	Moong dal	32	Bread crumb powder
3	Masoor dal	33	Kabli chana
4	Chana dal	34	Sooji
5	Gotamasoor	35	Poha (chira)
6	Urad dal	36	White matar
7	Green moong	37	Matarbesan
8	Rajma	38	Coconut powder
9	Chana basen	39	Maida
10	Sugar	40	Papad
11	Dalia (500 gm pkt.)	41	Chow (500 gm)
12	Salt	42	Badam
13	Kheer rice (Gobinda bhog)	43	Coffee(sunrise)(200gm pkt.)
14	Cooking soda	44	Candle
15	Ararot (500 gms pkt.)	45	Mashroom
16	Kaju	46	Safalmatar
17	Chanachur	47	Baking powder
18	Vim powder	48	Rose syrup
19	Chilli sauce (700 gm)	49	Kala urad dal
20	Soya sauce (700 gm)	50	Tea leaf (tataagni)
21	Basmati rice	51	Tomato sauce (delmonte)(1kg pouch)
22	Soyabean (nutrela)	52	Delmonte tomato ketchup(10gm sachet)
23	Pickle	53	Jam
24	Custard powder (1 kg)	54	Amul butter i.p (20kg c/s)
25	Sewai	55	Refined edible oil (15kg tin)
26	Match box (10 b0x)	56	Kishmish

27	Edible colour (100 gm)	57	Kewra water
28	Kala chana	58	Rice
29	Vinegar (700 ml)	59	Atta
30	Bhujia (haldiram)	60	Amul cream (1kg pouch)

8. GROCERY ITEMS (MASALA)

Sl. No.	Name of the Items	Sl. No.	Name of the Items
1.	Pepper(Golki whole)	18.	Paw bhaji masala (100 gm)
2.	Chilli powder (100 gm pkt.)	19.	Kasturimethi (100 gm)
3.	Haldi powder (100 gm pkt.)	20.	Panchfuran
4.	Dhaniapowder(100 gm pkt.)	21.	Jaifal
5.	Jeera powder (100 gm pkt.)	22.	Jaitri
6.	Small cardamom (Elaichi)	23.	White pepper
7.	Big cardamom (Elaichi)	24.	Dry gulaabphool
8.	Jeera (Gota)	25.	Kabab chini
9.	Dry chilli	26.	Mittha attar (6ml)
10.	Cloves (lavang)	27.	Kashmiri mirch powder (100 gm)
11.	Gotagaram masala	28.	Kala jeera
12.	Magaj	29.	Biryani masala (50 gm)
13.	Cinamom (dalchini)	30.	Sarisha
14.	Tejpatta (200 gm pkt.)	31.	Sahajeera
15.	Ajwain	32.	Chana masala (100 gm)
16.	Posto	33.	Chat masala (100 gm)
17.	Sambhar masala (100 gm)	34.	Sabzi masala (100 gm)

9. SNACKS (*)

Sr. No.	Items	Approx. Weight	Sr. No.	Items	Approx. Weight
1.	Lays (PotatoChips)	12.5 gm	9.	Britannia Biscuits (50 - 50)	50 gm
2.	Chocolate (Munch/Park)	11.5 gm	10.	Mixture (Haldiram)	20 gm
3.	Biscuits(Parle Cream)	45 gm	11.	Moog Dal (Haldiram)	20 gm
4.	Biscuits(Parle Hide & Seek)	16.5 gm	12.	American Lays	12 gm
5.	Bhujia (Haldiram)	20 gm	13.	Khatta Meetha (Haldiram)	20 gm
6.	Britannia Biscuits (Good day)	39 gm	14.	Uncle Chips	13.2 gm
7.	Britannia Biscuits (Little Heart)	20 gm	15.	Puff Corn	15 gm
8.	Pastry (Vanila/Butter Scotch flv.)	25 gm	16.	Peanuts (Lehar)	18 gm

10. SWEETS

Sr. No.	Items
1.	Rasogolla
2.	Malai Chop
3.	Gopal Bhoge
4.	Pantua

Sr. No.	Items
10.	Chandrapuli
11.	Malai Cham chum
12.	Rajbhog
13.	Sandesh

5.	Langcha
6.	Laddu
7.	Kaju Barfi
8.	Malpoya
9.	Sonpatri

14.	Golap jamun
15.	Rash Malai
16.	Sweet Curd (100 gm Pot.)
17	Sweet of any other variety of good quality

Date:

Name and signature of the Proprietor
with Seal