



भारतीय समुद्री विश्वविद्यालय Indian Maritime University

(केन्द्रीय विश्वविद्यालय, भारत सरकार / A Central University, Govt. of India)
कोलकाता परिसर / Kolkata Campus

No. IMU-KC/Exercise Books/17-18

Date: 15.01.2018

Sub: Quotation for Practical Record Books

Sealed quotations are invited for the following practical record books for use of Cadets at IMU-Kolkata Campus:

1. Practical Record Book: 1 pair Cover Board with lace for binding; 24 practical Sheets inside
Pioneer or equivalent: paper quality – 60 GSM

The quantity required is approximately 2322 nos. for practical record books.

Terms & conditions:

- (i) The rates quoted should be excluding taxes but inclusive of delivery charges. GST rates should be quoted separately.
- (ii) The rates quoted should be valid for three months from the last date of submission of quotation. IMU-KC may place orders during the said period depending on requirements.
- (iii) Items should be delivered preferably within 2 (Two) weeks of placing order.
- (iv) IMU-KC reserves the right to split the order between different bidders.
- (v) If any of the above practical record books are found to be defective, the same must be replaced by the supplier at their cost. No extra charges will be paid.
- (vi) Submission of multiple bids by a single firm will lead to rejection of the bids and IMU-KC may black list such firms from future participation.
- (vii) Last date of submission of quotation is 24.01.2018.
- (viii) Samples for the above can be seen by contacting Shri S N Hansda, Store Keeper, IMU-KC between 1000 hrs. and 1600 hrs. (except Saturday/Sunday/ Holiday).
- (ix) The quotation is to be submitted in sealed envelope clearly subscribing "Quotation for Practical Record Books" and deposit the same addressing to the Director at Indian Maritime University, P – 19, Taratala Road, Kolkata – 700 088.
- (x) Payment will be made through Bank Transfer after successful delivery of the items and their acceptance.

Amkij 15/1/18
O.I.C. – Purchase

पि-19, तारातला रोड, कोलकाता - 700 088 / P-19, Taratala Road, Kolkata - 700 088

Email : director.kol@imu.co.in

Phone : (033) 2401 4673/74/76/78/1946, Fax : (033) 2401 4333, Hostel : 2401 4675