



INDIAN MARITIME UNIVERSITY
KOLKATA CAMPUS

P-19, Taratala Road, Kolkata – 700088

E-mail: director.kolkata@imu.ac.in

Phone: Office: 2401-4673/74/76/77/78 Fax: 2401- 4333

IMU-KC/LIB/2016-17/011

Date: 29-03-2017

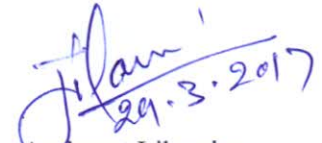
Re- Tender for disposal of old newspapers, etc.,

1. Library, Indian Maritime University-Kolkata Campus intends to dispose of old newspapers, old journals, magazines etc., on “as is and where is” basis.
2. Interested parties may submit their price quotations in the prescribed format (Annexure-1) on or before 10th April, 2017 indicating rate per kilogram for each category of the item, proposed for disposal.
3. **The quotations should be submitted in the Letter Head or Blank Paper duly signed by the dealer.**
4. With prior intimation to the Assistant Librarian, Interested parties may visit the Library from 1st April, 2017 to 05th April, 2017.
5. This physical inspection is permissible during office hours only i.e., between 10.00 AM to 4.00 PM.
6. Dealers are advised to inspect the stock of old newspapers etc., before submitting their quotation.
7. Each dealer will make one quotation only. Any dealer submitting more than one quotation in his own name or with related party name or any other name shall be rejected.
8. Quotations will be opened on Wednesday 12th April 2014, 2.00 PM, in the presence of the dealer who choose to be present.
9. The quotation should be addressed to **Assistant Librarian, Indian Maritime University, Kolkata Campus, P-19, Taratala Road, Kolkata- 700088**, and on top of the envelope it should be clearly indicated that “Price quotation for old newspapers, Paper scraps.
10. Quotations may be sent to us, either by Post or by Hand delivery at the above mentioned address or may be dropped at the box provided in the ground floor Room Number-137.
11. Weighing of the old newspapers etc., shall be done by the successful dealer in the presence of Assistant Librarian. If found necessary, IMU-KC’s weighing machine will be used for weighing.
12. The entire lot of old newspapers, journals, magazines etc., shall have to be lifted within 02 days i.e., on or weighing the old newspapers, etc. Before lifting the item, the successful dealer shall have to deposit the entire sale proceeds into account office of IMU-KC, through DD infavor of Indian Maritime University payable at Kolkata or through NEFT to Indian Maritime University Kolkata Campus’s SBI Account No- 33984551613, IFSC Code- SBIN0018118 and MICR Code- 700002710. Any other mode of payment will not be accepted.
13. The sale will be on “as is where is” basis. Items once sold are not returnable under any circumstances.
14. All packing, loading and unloading of items sold will have to be borne by the successful dealer at its own cost.
15. Dealers who quoted highest in total will be awarded the contract for disposal of old newspapers, etc.
16. The IMU-KC reserves the right to accept or reject any tender and to the annul tendering process and reject any or all tenders at any time prior to award of the contract, without thereby

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incurring any liability to the affected dealer or dealers or any obligations to inform the affected Dealer or Dealers of the grounds for the selling action

17. IMU-KC reserves the right to impose additional tender conditions or relax any of the tender conditions, as deemed fit by IMU-KC.


29.3.2017
Assistant Librarian

Format for Price Quotation

Tender for disposal of old newspapers and paper scraps, etc

Name and address of the party:

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Tender Number: IMU-KC/LIB/2016-17/011 dated 29-03-2017

Land-line Telephone Number:.....

Cell Number:.....

Price quote

Name of the Items	Rate quoted per Kilogram
English Newspapers	
Bengali Newspapers	
Hindi Newspaper	
Cartons-Packaging	
Old Magazines	
Loose Papers (Paper Scraps)	

Signature of the Dealer

Copy to:

- : P S Office of Director for Kind Information
- : Deputy Registrar
- : Deputy Finance Officer
- : O.I.C. Hostel
- : Hostel Warden
- : Notice Board
- : Website www.merical.ac.in