



भारतीय समुद्रीय विश्वविद्यालय Indian Maritime University

(केन्द्रीय विश्वविद्यालय, भारत सरकार / A Central University, Govt. of India)
कोलकाता परिसर / Kolkata Campus

No. IMU-KC/Printing/17-18

Date: 19.03.2017

Sub: Quotation for printing and binding of Book titled Marine Fire Prevention, Fire Fighting and Fire Safety at IMU-Kolkata Campus

Sealed quotations are invited towards printing of the Book titled Marine Fire Prevention, Fire Fighting and Fire Safety at IMU-Kolkata Campus. Bidders are requested to submit their rates in the following format:

Sl. No.	Details of Work	Quantity	Rate per unit (in Rs.)	Applicable Taxes per unit	HSN Code	Total rate per unit (including taxes)	Total amount (Rs.)
A	B	C	D	E	F	G = D+E	H = C x G
1	Printing and Hard bound binding of the Book titled: Marine Fire Prevention, Fire Fighting and Fire Safety : Size A4; 300 GSM Art Board Cover (front & back), with black & white printing; inside 215 sheets (both side printing) in 80 GSM Maplitho paper with text in black colour and few colour pictures	10 nos.					

Terms & Conditions:

1. Bidders are to quote their rates strictly as per above format in their letterhead with official stamp and signature.
2. The rates quoted should be inclusive of delivery but excluding Taxes which should be stated separately as mentioned above.
3. Items should be delivered preferably within 2 (two) weeks of placing order.
4. Bidders are requested to quote the rates after checking the soft copy of the book by request mail on gilani@imu.ac.in.
5. Submission of multiple bids by a single firm will lead to rejection of the bids and IMU-KC may black list such firms from future participation.
6. IMU-KC reserves the right to split the order between different bidders in case of tie.
7. Last date of submission of quotation is 06.04.2018.
8. The quotation is to be submitted in sealed envelope clearly subscribing "Quotation for printing of Book titled Marine Fire Prevention, Fire Fighting and Fire Safety". The envelope is to be deposited in tender box kept at Dy. Registrar's office and should be addressed to the Director, Indian Maritime University, P - 19 Taratala Road, Kolkata - 700 088.
9. Payment will be made through Bank Transfer after successful delivery of the items and their acceptance.
10. The envelopes are to be sealed properly with gum and not by stapler pin.

Amaljit 19/3/18
O.I.C. - Purchase