



**INDIAN MARITIME UNIVERSITY
KOLKATA CAMPUS**

P-19, Taratala Road, Kolkata – 700088

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IMU-KC/LIB/2016-17/12

Date: 15-05-2017

SUB: PRICE QUOTATION FOR BOOKS OF M. TECH

Sealed quotation is invited for supply of books of M. Tech, addressed to the Director, Indian Maritime University-Kolkata Campus, P-19, Taratala Road, Kolkata-700088, superscripting the envelope “**Sealed quotation for supply of Books of M. Tech**” and duly filled in as per the enclosed scheduled format. The last date & time of tender submission is **27th May, 2017 at 04.00 PM.**

A. Tender – General Conditions:

- i. No change in the rates / prices of books shall be accepted and supplier will supply the books as per quoted prices which must be supported with price proof document according to print and online publisher’s catalogue.
- ii. If any supplier quoted fake prices (Less or more) and ordered placed to him, the supplier shall be bound to supply the books as per publisher’s catalogue, otherwise 5% cost of that particular books will be deducted from cost of other supplied items.
- iii. The suppliers shall quote the prices with attached proof of Publisher’s catalogue at the time of tender inquiry.
- iv. No terms and conditions of the suppliers shall be accepted and IMU-KC’s final decision will be supreme.
- v. One Bid: Each bidder will make one bid only. Any bidder submitting more than one bid shall be rejected.
- vi. Preparation and Submission of Tenders & Late Tenders:
Tender documents submitted should be complete & duly signed in all respects. Bidder should carefully study the requirement and prepare his/her offer complying with all the provisions of the tender document and should fully satisfy with the Tender requirements etc. Tender found vague in part or otherwise in whatsoever form shall not be entertained. There should be no ambiguity whatsoever about the prices / discounts offered. All the pages / parts of Tender document of IMU-KC should be signed on all pages signifying the acceptance of the bidders (herein after referred to as booksellers / bidders) for various terms and conditions mentioned in the tender documents of IMU-

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KC. The Tender should be either posted or couriered so as to reach IMU-KC within the stipulated time and date. The Tender can also be deposited in the tender box kept in the IMU-KC Library prior to the time/date stipulated in the Tender Abstract above. Late tenders will be rejected. Bids sent by telex, fax, Email etc. (i.e. modes other than by way of speed post/ courier/ dropping in the box provided) shall not be accepted. The details sought through Forms in the Tender documents should be provided in the same format enclosed with the Tender document. **The tenders are to be furnished in Single sealed envelope duly signed by the bidder under single bid system.** The rates quoted in price bid enclosed in the Schedule format should be complete in all respects and should be all inclusive. No additional payments will be allowed over and above the quoted rates. The suppliers should quote the rate as per the enclosed scheduled format. Discount should be mentioned item wise. If there are any discrepancies between % discount and Net prices, computation of amount stated in the Net price column shall be taken as final. All bids shall be made in accordance with the Tender Documents.

Financial Bid details are to be supplied in the format shown in Annexure -I with necessary documentary proofs. The list having the details like Titles and number of Copies for each title, author, etc. which are proposed to be procured through this tender is given in the Annexure -I.

B. Financial Bid Evaluation:

- i. Bidders should quote rate of discount (in percentage) offered on publishers' printed rate as per Annexure-I. IMU-KC is not bound to accept the lowest price quoted bid or any tender and also reserves the right of rejecting all or any of the tender without assigning any reason at any stage.
- ii. Booksellers have to quote for at least 70% of the books listed in Annexure-I (Titles / no. of copies). If the bookseller quotes less number of books (Titles / copies) in Annexure - I, the quote may be rejected by IMU-KC. The Comparison will be made for each title. A Comparative Statement of Net price after discount will be prepared based on the financial bids of all bidders. Orders will be placed on book sellers for the set of books in which the booksellers quoted the lowest price after discount. If delay is expected in delivery by the lowest quoted bidder due to the fact that the ready stock of books not maintained by the lowest bookseller, etc. IMU-KC reserve the right to place order with next higher net price quoted bookseller(s) in part or in full.
- iii. If there is same discount offered by the bidder, the decision of the committee shall be final.
- iv. Comparative Statement of financial bids shall be calculated based on exchange rate prevailing on the rate of opening price bid for foreign currency denominated books.
- v. Wherever the books are available in both hard bound and paper back, the price applicable for paperback should be quoted.

- vi. If the books are available in spiral binding, book seller shall not supply the book without consulting and receiving consent from the librarian.

C. Cancellation of Tender at Any Stage:

- i. The IMU-KC reserves the right to accept or reject any tender and to annul the tendering process and reject any or all tenders at any time prior to award of the contract, without thereby incurring any liability to the affected Bidders or Bidders or any obligations to inform the affected Bidders or Bidders of the grounds for the purchaser's action
- ii. IMU-KC reserves the right to impose additional tender conditions or relax any of the tender conditions, as deemed fit by IMU-KC.
- iii. For any clarifications, the bidders / prospective bidders are requested to write to the following email id: gjilani@imu.ac.in with a copy to dradmin.kolkata@imu.ac.in

D. Amendment to Tender Documents

IMU KC may, for any reason, suo motu or in response to a clarification by prospective bidder, modifies the tender documents by issuing amendments (addenda / corrigenda etc.) Three days prior to the last date for submission of tenders.

Any amendments thus issued will be hosted on the website: www.merical.ac.in/tender up to three days prior to the last date specified for submission of the bids. All the bidders who have downloaded the Bid Document shall verify, whether any such amendments have been issued by IMU-KC, before submitting their bid and shall take cognizance of and include such amendment(s) in their submission. In any case, the amendment(s), if any, shall be binding on the Bidder. No separate notice / intimation of amendments will be sent to those who have downloaded the document from the web site/postal order.

E. Terms & Conditions for the supply of the books:

(i) General:

- a) The books to be supplied should be of current edition only and be of good condition.
- b) Ordered books shall be supplied along with authentic price proof, only of Publisher's Catalogue in case of foreign books, and in case of Indian books where the price is not printed on the book, submit an authentic document/s in support of price verification.
- c) RBI rate of exchange shall be used for currency conversion of foreign currency denominated books.
- d) Supplied damaged books, books with missing pages shall have to be accepted back by the supplier even after they have been stamped for accessioning with Vendor cost, otherwise the cost of the book will be deducted from the rest of the order value.
- e) IMU-KC reserves the right to procure the whole or a part of the books / split the order.
- f) The suppliers have to make the supplies of ordered books in total and supply of only portion of ordered books may not be accepted in any case. Keeping in view the issues

like out of print/non availability etc. the supplier should be able to supply at least 90% of the ordered books.

- g) The Bidder shall be responsible for the proper packages so as to avoid any damages during transportation / delivery of materials.
- h) For any book which is not available in the market, the supplier has to intimate about its non-availability within a period of 5 days from the date of issuance of the order with a certificate/undertaking to that effect.
- i) As soon as the acceptance of the tender is communicated to the successful bidder, the contract shall be complete and binding upon him.
- j) The rates printed on books/price proof should not be altered /changed.
- k) If there are discrepancies between quoted prices and printed prices on book, the least of both rates printed on book shall be considered for payment.
- l) Any other terms and conditions as deemed fit by IMU-KC will be applicable and binding.
- m) Books are to be delivered in the Library at Indian Maritime University-Kolkata Campus, P-19, Taratala Road, Kolkata-700088 (West Bengal)
- n) Books tendered may be varied, increased or decreased in future, according to the changes, if any, in the future.
- o) Publishers Rate as per list must be attached with discount in the format enclosed as Annexure-I.
- p) Certificate stating that only latest edition of books are quoted must be submitted by the Bidder
- q) List of books proposed to be bought through this tender is enclosed as Annexure-I.
- r) In case of any variation/confusion in author, titles, edition, etc supply should be made after proper clarification from the Assistant Librarian, IMU-KC

(ii) Price Schedule and Payment Terms:

- a) Booksellers shall submit their pre-receipted bill/bills on revenue stamp in Triplicate, duly supported by the necessary documents after satisfactory completion of the order.
- b) No advance payment shall be made and payment shall be released after the receipt of supplies and report of committee/ librarian.
- c) The original currency should be mentioned in the bill in case of foreign publication.
- d) RBI exchange rate on the date of purchase order for Books shall be used for conversion of foreign currencies supported by a certificate Issued by a scheduled bank and countersigned by the supplier. All payments will be made in Indian rupees only.
- e) Net amount payable by IMU-KC for the supply of the books will be: For Indian books, Least of the publishers' printed price or the Gross Price proof i.e. publisher invoice or Publisher Catalogue minus discount offered by the bidder. In case of price in foreign currency denominated books, equivalent price in INR shall be arrived at applying the conversion date as on the date of IMU's purchase order, and subsequently, the method described for Indian books as stated above will be adopted.

- f) The payment will be released only after the entire supply has been received to the satisfaction of the Assistant Librarian, IMU-KC.
- g) The bill should bear the certificate from the supplier that books supplied are latest editions and that the prices have been charged correctly and in accordance with the latest publishers catalogue/invoice or importer/distributors invoice.
- h) The delivery shall be through registered/Book Post/Parcel/Courier/in person on the risk & responsibility of the firm on Door delivery basis. No freight/ transportation charges, loading and unloading charges, postage, Insurance or any other charges whatsoever shall be paid extra.
- i) The successful bidder shall have to certify on the body of the bill that rates charged are lowest offered by the publishers/distributors on these books.
- j) Taxes as per rules of Government applicable from time to time shall have to be paid and borne by the supplier.
- k) IMU-KC reserves the right to increase or decrease in the number of books, in which case order will be issued with proportionately increased or decreased qty.

F. Terms of Delivery

Free of cost delivery at Library Department, IMU-KC, Taratala Road, Kolkata – 700 088 within a maximum of 30 days for Indian edition and 45 days for foreign edition from the date of purchase order.

G. Penalty Clauses

- i. For delays-if the supplier fails to supply books as per purchase order within the time period specified in the contract, the purchaser shall deduct from contract price a sum equivalent to 2 percent of the price of delayed items for each week of delay or part thereof until actual delivery up to a maximum of 10 (ten) percent. Once the maximum reached, or even before, considering the urgency of the requirement, the purchaser may consider termination of the contract. This is without prejudice to the IMU-KC's right to cancel the tender immediately after the time line given in the purchase order and procure books from the next higher quoted bidder(s) or from elsewhere, since the time is the essence of the contract.
- ii. Termination for default: - The purchaser may, without prejudice to any other remedy or breach of contract, by written notice of default sent to the supplier, terminate the contract in whole or part if the supplier fails to deliver any or all publications ordered to him within the time period specified in the contract, or if the supplier fails to perform other obligation(s) under the contract. In the event of the termination of the contract by IMU-KC in whole or in part, the University may procure, upon such terms and in such manner as it deems appropriate the undelivered books and in which case IMU-KC reserve the right to determine that the supplier shall be liable to pay for any excess costs for such purchases. However, the supplier shall continue performance of the contract to the extent not terminated.

- iii. If the ordered books are not supplied, and the required "Non-availability Certificate" of the ordered books is not furnished within 5 days by the concerned supplier, IMU-KC reserve the right to deduct 10% amount of the unsupplied portion of the particular order from the bill(s) of the supplied books.

H. INSPECTION

Books will be accepted only after inspection by Assistant Librarian.

I. RESOLUTION OF DISPUTES

In case of a dispute or difference arising between the book supplier and the purchaser relating to any matter arising out of or connected with the contract, such dispute or difference shall be referred to the Sole Arbitrator duly appointed by the IMU. The award of the arbitrator shall be final and binding to the parties concerned. Disputes, if any, are subject to the jurisdiction of Kolkata only.

J. J. J.
15-5-2017

Assistant Librarian

Assistant Librarian
IMU-KOLKATA CAMPUS
P-19, Taratala Road,
Kolkata - 700 088

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Financial Bid Annexure-1

Sl. No.	Titles	Authors	Publishers	ISBN	Edition	Years	No. Of Copies	Current Currency	Unit price in respective currency (least of prices printed in book, publisher catalogue, or publisher Invoice)	Gross Price in Respective Currency	Discount %	Net Amount after Discount (in respective currency)
1	Combined-Cycle Gas and Steam Turbine Power Plants	R. Kehlhofer, F. Hannemann, B. Rukes, and F.	PennWell Books	9781593701680	3rd	2009	6					
2	Introduction to Internal Combustion Engines	Richard Stone	Palgrave Macmillan	9781137028297	4th	2012	5					
3	Fuel cell systems explained	J Larminie & A Dicks	John Wiley	9788126553839	2nd	2015	5					
4	Analysis of Engineering Cycles : Power, Refrigerating and Gas Liquefaction Plant	R. W. Haywood	Elsevier	9780080407388		1991	5					
5	Advanced Gas Turbines Cycle: A Brief Review of Power Generation Thermodynamics: A More Practical Aspect of	J. H. Horlock	Elsevier Science	80442730			3					
6	Combined Power Plants: Including Combined Cycle Gas Turbined CCGT Plants, Policy Planning and Critical theory	J. Horlock and W.A. Woods	Pergamon Press	9780323156547		1992	5					
7	Marine Systems Identification, Modeling and Control	Roskilly, Tony and Mikalsen, Rikard	Elsevier	9780080999968		2015	5					

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8	Introduction to Practical Marine Engineering	Rowen, A.; Gardner, Raymond; Femenia, Jose; Chapman, David and Wiggins, Edwin	Society of Naval Architects	9780939773480	2005	5			
9	Mechanical Fault Diagnosis and condition monitoring	R. A. Collacott, Chapman & Hall	Springer Netherlands	9789400957251	1977	10			
10	Marine Engineering	Roy Harrington	Society of Naval Architects	9780939773107	1992	5			
11	Materials Science and Engineering an Introduction	W. D. Callister	John Wiley & Sons	9781118324578	2014	5			
12	Marine and Offshore Corrosion: A volume in Marine Engineering Series	Kenneth A. Chandler	Elsevier	9781483192253	1985	5			
13	Properties of Materials: Anisotropy, Symmetry, Structure	Robert.E. Newnham	Oxford University Press	9780198520764	2004	4			
14	Corrosion and Corrosion Control	R. Winston Revie and Herbert H Uhlig	John Wiley & Sons	9780470277256	2008	2			
15	Materials for Marine Machinery	S H Frederick and H Capper	Published for the Institute of Marine Engineers by Marine Media Management		1976	5			
16	Composite materials for marine applications - key challenges for the future	R.A. Sheno, J M Dulieu - Barton, S. Quinn, JIR Blake and S	Springer , London	9780857291660	2011	4			
17	Corrosion and Corrosion Protection	Philip A. Schweitzer	CRC Press	9780824779986	1988	5			
18	Programmable Controllers: Theory and Implementation	L.A. Bryan and E. A. Bryan	Industrial Text Co	9780826913005	2003	2			
19	High Voltage Engineering and Fundamentals	John Kuffel and Peter Kuffel	Elsevier	9780750636346	2000	5			
20	Management Information System- Managing the digital firm	Keneth C L, Jane P. L. And Rajnish Dass	Pearson Education	9788131730645	14th 2010	5			
21	Management Information System	Lodan and Lodan	Pearson Education	9789332548909	2008	5			
22	Management Information Systems	EFF, O.Z.	Cengage Learning	9788131519066	2013	3			

23	Statistics for Business and Economics	David R. Anderson, Dennis J. Sweeney	Cengage Learning	9780324653212	5th	2008	3			
24	Computational Optimization of Internal Combustion Engines.	Y. Shi, H.W. Ge, and R.D. Reitz	Springer	9780857296184		2011	9			
25	Atomization and Sprays	Lefebvre AH	Hemisphere, New York	9781498736251		2011	9			
26	Applied Regression Analysis	Draper, N. R. and Smith, H.	Wiley	9780471170822	3rd	1998	1			
27	Proceedings of the 5th International Conference on Genetic Algorithms: Genetic Algorithms for Multiobjective optimization, formulation, discussion and generation by Fonseca and Fleming	Stephanie Forrest	Morgan Kaufmann Publishers	9781558602991		1993	5			
28	Genetic algorithms and engineering designs	Gen M, Cheng R	Wiley, New York	9780471127413		1997	4			
29	Adaptation in Natural & Artificial Systems – An Introductory Analysis with Application to Biology, Control, and Artificial Intelligence	John H. Holland	MIT Press	9780262581110		1992	5			
30	An Introduction to Computational Fluid Dynamics	Versteeg, H and W. Malalasekera	Pearson	9780582218840		2007	5			
31	Electronic Instrumentation and Measurements	D. A. Bell	Oxford University Press	9780195696141	3rd	2006	8			
32	Principles of Measurement System	J. P. Bentley	Pearson Education	9788131701829	3rd	2009	5			
33	Sensors and Transducers	Patranabis. D	PHI, New Delhi	9788120321984	2nd	2003	5			
34	Mechatronics System Design	Devdas Shetty, Richard A. Kolk	Cengage Learning	9788131518281	2nd	2012	3			
35	Handbook on Energy Audit and Environment Management	Y.P. Abbi and S. Jain	The Energy and Resources Institute, TERI	9788179930922		2006	10			
36	Handbook of Energy Audits	Albert Thumann, Terry Niehus, William J. Younger	The Fairmont Press	088173685-6	9th	2010	6			
37	Advanced Ship Design for Pollution	C. Guedes, Josko	CRC Press	9780415584777		2010	10			

38	Marine Environment Protection and Biodiversity Conservation: The Application and Future development of the IMO's Particularly Sensitive Sea Area Concepts	Robert Julian	Springer-Verlag Berlin Heidelberg	978364207236-9	2007	3			
39	Prevention of Pollution of the Marine Environment from Vessels: The Potential and Limits of the International Maritime	Md. Saiful Karim	Springer-Verlag Berlin Heidelberg	9783319377650	2015	1			
40	London Convention and Protocol: Guidance for the development of Action	IMO	Witberby SeamanShip	9789280116441	2016	5			
41	Shipping and the Environment: A Code of Practice, 4th ed.	ICS	International Chamber of Shipping			5			
42	Guidelines for the Preparation of Garbage Management Plans- A Code of Practice	ICS	International Chamber of Shipping			5			
43	International Safety Guide for Oil Tankers and Terminals	ISGOTT	Witberby SeamanShip	9781856092913	2006	4	5th		
44	Business Communications Today	C.L. Bovee and J.V. Thill	Pearson	9789332578753	2013	5	10T H		
45	Business Communication	C.M. Lehman, D.D. DuFrene and M Sinha	Cengage Learning	9788131520284	2016	4	2nd		
46	Guide to Managerial Communication, 10th ed.	M. Munter and Lynn, Hamilton	Pearson, 2014	9788131756201	2009	5			
47	Cryogenic Heat Transfer: Series in Chemical and Mechanical Engineering	Randall .F. Barron and G.F. Nellis	CRC Press	9781482227444	2016	7	2nd		
48	Heat and Mass Transfer: Fundamentals & Applications	Yunus Cengel and Afshin Ghajar	McGraw Hill		2015	10	5th		
49	Convection Heat Transfer	A. Bejan	Wiley	9780470900376	2013	2	4th		
50	Code for the construction and equipment of ships carrying Liquefied Gases in Bulk , as amended (IMO -782)	IMO	IMO		1993	5			
51	Code for the construction and equipment of ships carrying Liquefied Gases in Bulk (IGC	IMO	IMO		1993	4			

51	Code for the construction and equipment of ships carrying Liquefied Gases in Bulk (IGC Ships and in Terminals.	IMO	IMO																
52	Liquefied Gas Handling Principles on Ships	G. McGuire and B. White	Witherby & Company	9781856097147						1993	4								
53	Liquefied Gases: Marine Transportation and Storage	Alain Vaudolon	Whiterby Publication	9781856091978						2000	2								
54	Theory of Vibration with Application	W. T. Thompson	Pearson	9788131704820	5th					1996	5								
55	SWATH Ships	C. Kennell	Society of Naval Architects, Ship Design Committee							1992	5								
56	Operations Management	Render Barry Rajashekhar Heizer,	Pearson	9789332548985	11th					2014	5								
57	Financial Management	I M Pandey	Vikas Publishing House	9789325982291						2015	5								
58	Cost and Management Accounting	S. N. Maheswari	Sultan Chand	9788180549755						2014	5								

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