



भारतीय समुद्रीय विश्वविद्यालय  
Indian Maritime University  
(केन्द्रीय विश्वविद्यालय, भारत सरकार / A Central University, Govt. of India)  
कोलकता परिसर / Kolkata Campus



IMU-KC/Lift/19-20

Date: 14.11.2019

Sub: Quotation for AMC of Lift at Chetla Guest House of IMU-KC

Sealed quotations are invited towards AMC of 1 no. Lift at Chetla Guest House of IMU-Kolkata Campus. Specifications of the Lift is as follows:

Sl. No.	Particulars	Specification
1.	No. of Lift	01 no.
2.	Capacity	6 persons 408 K.G.
3.	Manufactured	1988
4.	Travel	G-1-2-3-4
5.	Speed	0.75 Mps.(approx.)
6.	No. of stop/opening	05 stop/05 opening (all on same side)
7.	Machine Room Location	At the top of the Lift Shaft
8.	Travel	14 meter (approx.)
9.	Electrical Light and Fan	Both 01 no.
10.	Power Supply	415 Volt, 3 Phase, 50 Hz.
11.	Motor Details	3.7 Kw (5 HP), 3 Phase, 8.5 AMP, Delta Connection, RPM 940, duty S4, IP 55
12.	Manufacturer	Lift Engineering Services Pvt. Ltd., Calcutta

**Terms & Conditions:**

1. The contract will be valid for a period of one year initially and may be extended for 2 more years (1 year at a time) depending on satisfactory performance. The contract is liable to be terminated before the expiry of the due date by giving one month's notice without assigning any reason.
2. Copies of Trade License, GST Certificate, PAN and a list of clients should be attached along with the quotation. Submission of GST number is mandatory.
3. Interested vendor may visit the Guest House at 73D, Peary Mohan Roy Road, Chetla, Kolkata – 700027 & meet Mr. Anindya De (Mobile: 9674601750), Guest House IN-Charge in case of any clarification.
4. The agency shall undertake monthly servicing and other minor repair works during IMU-KC's working day. Major work can be taken up on Saturday/Sunday/Holiday.
5. Regular servicing and inspection of the elevator once in a month should be done.
6. Periodical examination of all safety devices should be undertaken by the agency.

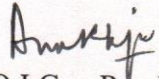
Anindya De  
14/11/19

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7. The agency has to renew the License for the said elevator in every year during the contract period with prior intimation to IMU-KC against their professional fees towards renewal of license.
8. The bill will be paid to the agency on quarterly basis on submission of the same duly endorsed by the Guest House – IN – Charge of the IMU-KC. The bill is to be paid to the agency within 15 days from the date of submission of the same.
9. The agency shall submit written advice to IMU-KC for minor and major defects of the Lift, along with estimates for remedial steps. The firm shall carry out the job for such repair after approval of the estimate and written order placed to the concern by IMU-KC.
10. The agency shall depute skilled mechanic for maintenance and servicing of the Lift once in every month.
11. The agency shall also undertake repairing work as and when the Lift becomes non-operative on any day. A written report should be given to IMU-KC. They will also advise about possible rectification measures, so that the operation of the Lift can be restored accordingly.
12. Submission of multiple bids by a single firm directly or through related firms will lead to rejection of the bids and IMU-KC may black list such firms from future participation.
13. The rate quoted should be inclusive of all charges except applicable tax.
14. The envelopes superscribing “Quotation for AMC of Lift” are to be sealed properly with gum and not by stapler pin.
15. Payment will be made through Bank Transfer on quarterly basis after submission of bill and certification from the competent authority of IMU-KC.
16. Quotations for the above mentioned job addressing to the “Deputy Registrar” should reach this office latest by 25.11.2019 before 5:00 P.M.

 14/11/19  
O.I.C. – Purchase