



# भारतीय समुद्री विश्वविद्यालय Indian Maritime University

(केन्द्रीय विश्वविद्यालय, भारत सरकार / A Central University, Govt. of India)  
कोलकाता परिसर / Kolkata Campus

No. IMU-KC/Printing/17-18

Date: 09.03.2017


Sub: Quotation for printing of Brochure for MDP Programmes at IMU-Kolkata Campus

Sealed quotations are invited towards printing of 200 copies of Brochure for MDP Programmes at IMU-Kolkata Campus. Bidders are requested to submit their rates in the following format:

Sl. No.	Details of Work	Quantity	Rate per unit (in Rs.)	Applicable Taxes per unit	HSN Code	Total rate per unit (including taxes)	Total amount (Rs.)
A	B	C	D	E	F	G = D+E	H = C x G
1	Printing of Brochure towards MDP: 300 GSM Art Board Cover (front & back) with multicolour & design; inside 30 sheets (both side printing) in 80 GSM Maplitho paper with text in single colour	200 nos.					

## Terms & Conditions:

1. Bidders are to quote their rates strictly as per above format in their letterhead with official stamp and signature.
2. The rates quoted should be inclusive of delivery but excluding Taxes which should be stated separately as mentioned above.
3. Items should be delivered preferably within 2 (two) weeks of placing order.
4. Rate quoted should be valid for a period of three months from the last date of submission of quotation. IMU-KC may place further orders during the said period depending on requirements.
5. Bidders are quoted to check the samples of the above item can be seen by contacting Shri S. N. Hansda, Store Keeper at IMU-KC during 10:00 Hrs & 16:00 Hrs on working days.
6. Actual Quantities may vary (+/- 15%) as per requirement.
7. Submission of multiple bids by a single firm will lead to rejection of the bids and IMU-KC may black list such firms from future participation.
8. IMU-KC reserves the right to split the order between different bidders.
9. Last date of submission of quotation is 20.03.2018.
10. The quotation is to be submitted in sealed envelope clearly subscribing "Quotation for printing of Brochure for MDP Program" and deposit the same addressing to the Director at Indian Maritime University, Kolkata — 700 088.
11. Payment will be made through Bank Transfer after successful delivery of the items and their acceptance.

  
O.I.C. - Purchase

पि-19, तारातला रोड, कोलकाता - 700 088 / P-19, Taratala Road, Kolkata - 700 088

Email : director.kol@imu.co.in

Phone : (033) 2401 4673/74/76/78/1946, Fax : (033) 2401 4333, Hostel : 2401 4675