



INDIAN MARITIME UNIVERSITY (A Central University, Govt. of India) KOLKATA CAMPUS

No. IMU-KC/Auditorium AC/18-19

Date: 16.10.2018

Sub: Quotation for repair and servicing of centralized AC at IMU-KC auditorium.

Sealed quotations are invited towards repair and servicing of 08 nos centralized AC to make all ACs operational on or before 24.10.2018 at IMU-KC.

For visit of site and details of AC ratings kindly contact Md Sabir Ali, A.E. (E) / Mr Anurag Mall, A.R (A) of IMU-KC.

Terms & Conditions:

1. Bidders are to quote their rates strictly in their letterhead with official stamp and signature.
2. The rates quoted should be inclusive of delivery but excluding taxes which should be stated separately.
3. Works should be completed within 3 (three) days of placing order. The essence of the tender lies in timelines service within due date which is extremely important.
4. Submission of multiple bids by a single firm will lead to rejection of the bids and IMU-KC may black list such firms from future participation.
5. Last date of submission of quotation is 11:30 AM of 22.10.2018.
6. The quotation is to be submitted in sealed envelope clearly subscribing "Quotation for repair and servicing of centralized ACs at IMU-KC"
7. The envelope should be addressed to the Director, Indian Maritime University, P – 19 Taratala Road, Kolkata – 700 088 and to be deposited in tender box kept at Dy. Registrar's office (1st floor, Room No. 130) or can be sent by post within due date.
8. Payment will be made through Bank Transfer after successful completion of works.
9. Presence of AC service technician is mandatory during tempest timing (25.10.2018 to 28.10.2018, 10 AM to 10 PM) to address any unwanted problem/emergency of serviced AC.
9. The envelopes are to be sealed properly with gum and not by stapler pin.

Sd/-

Purchase committee